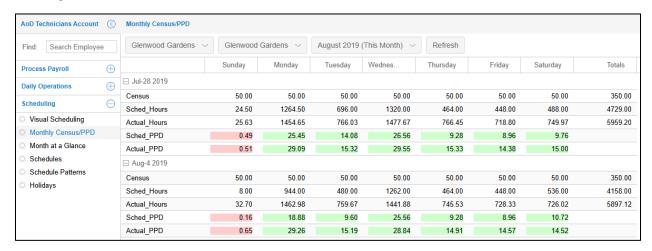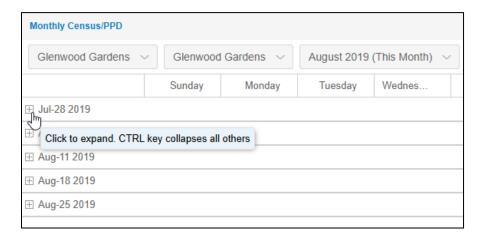# Monthly Census and PPD Summary

The monthly census (official count of population) and PPD (Per Patient Day) provides a quick summarized view of the progress toward mandated and organizational staffing metrics, along with threshold colors to clearly identify prioritized data, such as insufficient and more than sufficient coverage.
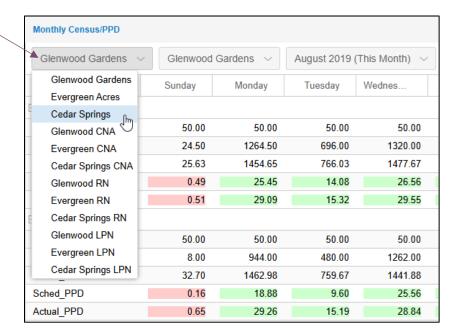

This view will display the coverage types that have been configured in your system. The most common data LTC clients request include:

- Census
- Scheduled PPD
- Actual PPD
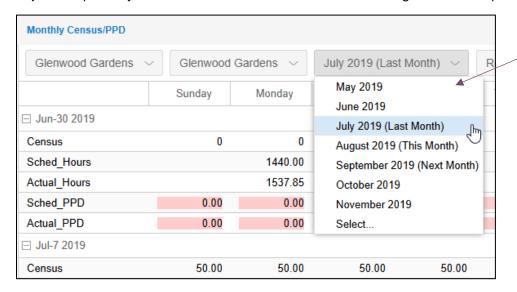- Scheduled Hours
- Actual Hours

Click the **+** icon to expand the display of census, hours and PPD data for the week selected.

Use the drop-down list to change the workgroup displayed, if you have multiple locations and positions for those locations.
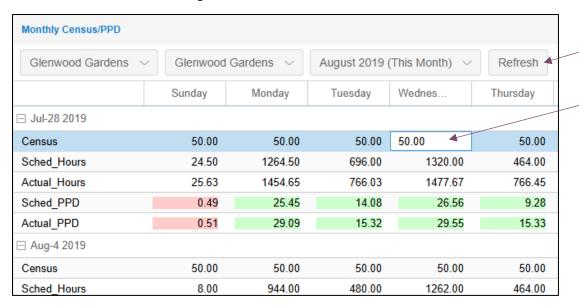
Monthly Census/PPD

Glenwood Gardens ∨	Glenwood Gardens ∨	August 2019 (This Month) ∨

		Sunday	Monday	Tuesday	Wednes...
Glenwood Gardens					
Evergreen Acres					
Cedar Springs 🖱		50.00	50.00	50.00	50.00
Glenwood CNA		24.50	1264.50	696.00	1320.00
Evergreen CNA		25.63	1454.65	766.03	1477.67
Cedar Springs CNA		0.49	25.45	14.08	26.56
Glenwood RN		0.51	29.09	15.32	29.55
Evergreen RN					
Cedar Springs RN					
Glenwood LPN		50.00	50.00	50.00	50.00
Evergreen LPN		8.00	944.00	480.00	1262.00
Cedar Springs LPN		32.70	1462.98	759.67	1441.88
Sched_PPD		0.16	18.88	9.60	25.56
Actual_PPD		0.65	29.26	15.19	28.84

Adjust the period you want to view census and PPD data using the date drop-down list.

Monthly Census/PPD

Glenwood Gardens ∨	Glenwood Gardens ∨	July 2019 (Last Month) ∨	R

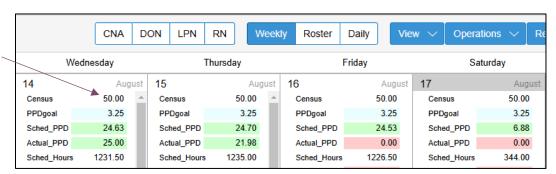|	Sunday	Monday	
			May 2019
⊟ Jun-30 2019			June 2019
Census	0	0	July 2019 (Last Month) 🖱
Sched_Hours		1440.00	August 2019 (This Month)
Actual_Hours		1537.85	September 2019 (Next Month)
Sched_PPD	0.00	0.00	October 2019
Actual_PPD	0.00	0.00	November 2019
⊟ Jul-7 2019			Select...
Census	50.00	50.00	50.00	50.00

Updating a Census Value

Coverage calculation data is updated as schedule changes occur. Updates will also occur when manually entered values, such as census numbers are modified. The census for LTC (Long Term Care) clients typically remains static but can occasionally fluctuate.
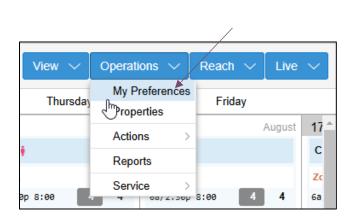
To update a census value, click the day in the Census row of the report and type the new number in the cell. Click the Refresh button after entering the update to refresh the system to populate the new value in Visual Scheduling.
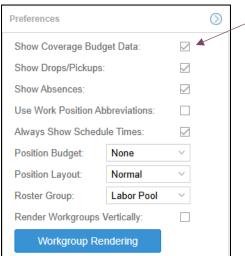

The updated census will be displayed in the coverage budget data displayed in the schedule template.

To view coverage budget data in the schedule template, click the Operations drop-down list and select My Preferences. Enable the Show Coverage Budget Data check box.

Coverage budget data, including census information, is displayed each day above the coverage schedules in the template.