ESS Mobile 3.0: Refreshing the Information

There are a few ways to refresh the ESS Mobile information.

• Tap the employee name on the top of the Home screen.

≡		j	↓ 7						
March-16, 2021									
	6:07pm 6:39pm 8:00am	6:37pm 10:19pm 8:01am							
			PUNCH IN						

7

• Tap the Three Line menu (三) in the upper-left corner of the screen. The left panel is expanded.

≡	HELLO JULIE					
10:19pm March-16, 2021						
Tap REFRES	бН.					
S						
Julie Adams						
Michicare, Nursin Nursing Aide, Gra	ng, Certified Ind Rapids Ving					
LOG OFF						
OPEN ITEM	MS					
MY TRADE	S					
CALENDA	र					
TIMELINE						
OPERATIO	NS					
REFRESH]					

• Refresh Calendar. Tap the Three Line menu () in the upper-left corner of the screen. The left panel is expanded.



BACK						номе			
<			>						
Su	Мо	Tu	We	Th	Fr	Sa			
28	1	2	3	4	5	6			
7	8	9	10	11	12	13			
14	15	16	17	18	19	20			
21	22	23	24	25	26	27			
28	29	30	31	1	2	3			
MAR 16 TUE Pay Period Begins 3 Work Schedules									
MENU		PIC	PICKUPS						

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